

**The Alabama State Board of Social Work Examiners  
Board Meeting Minutes  
March 22, 2013**

The regular meeting of the Alabama State Board of Social Work Examiners was held on March 22, 2013, at 100 North Union Street, Suite 736 in Montgomery, Alabama with the chairman and secretary present.

Board Chair, James Ware, called the meeting to order at 9:35 a.m.

There was a quorum of members present including:  
District VII representative James Ware- Board Chair  
District VI representative Mandy Andrews- Board Vice Chair  
District II representative Jenny Story- Board Secretary  
District I representative Michael Daley  
District III representative Leisa Askew  
District V representative Esophia Clayborn

Attorney Ellen Leonard was present from 9:35 a.m. until 11:00 a.m.

Executive Director, Rebecca Goodson, was present for the entire meeting.

Mr. Brad Ellis was welcomed as a visitor.

Unless otherwise specified, all votes were taken by a show of hands. Proper notice for the meeting was provided to the Secretary of State and posted on the Secretary of State website.

**Approval of Minutes:**

A copy of the minutes from the January 18, 2013, Board Meeting was distributed and reviewed. Michael Daley made a motion to approve the minutes. Esophia Clayborn seconded the motion. Voting in favor of the motion: Mandy Andrews, Leisa Askew, Esophia Clayborn, Michael Daley, James Ware, and Jenny Story. Opposed: none.

**Old Business:**

a. Rebecca Goodson updated the Board on the status of complaints. Seven (7) new complaints were received. Five (5) are pending Board member review and response.

b. Diagnosis Bill Update:

The Diagnosis Bill is pending in the Committee on Health.

- c. Questions for Ellen from the March 21, 2013, business meeting:
1. Ask for the Attorney General's opinion regarding a position on "face to face" contact.
  2. Mailed applications and renewals must be notarized, however applications and renewals submitted online do not.
  3. Discussion was held regarding all mailed renewals being audited for CEUs, however only 20% of online renewals are audited. After discussion, the Board was in agreement for 20% of the renewals mailed in to be audited for CEUs.
  4. Code changes: Ellen will review the Disciplinary Hearing section of the Administrative Code. Discussion was held regarding the five year limit of criminal acts.

#### **New Board Business:**

- a. Esophia Clayborn will participate in a roundtable workshop on April 11, 2013, at Alabama A&M regarding social work licensure. Rebecca Goodson will attend the NASW meeting on April 3, 2013, to discuss the diagnosis bill.
- b. The list of new licensees was reviewed. Esophia Clayborn made a motion to approve the list of new licensees. Michael Daley seconded the motion. The motion was approved unanimously.
- c. Items of Interest
1. An example of a courtesy email reminder for licensure renewal was reviewed.
  2. A cost analysis of renewal reminder postcards was reviewed.
  3. A cost analysis of post card renewal reminders over the past five years was reviewed.
  4. The RSA rental agreement was reviewed. The office lease expires in December 2013. A presentation of office options and costs will be presented at the May 2013 meeting.
  5. Rebecca Goodson reminded Board members to complete a Statement of Economic Interest.
  6. Information regarding use of email communication with clients was reviewed.
  7. Budget Overview: The budget was reviewed. An estimate from IT will be presented at the next meeting regarding the computer system.

#### **Requests:**

- a. Cheryl Bonne-Harris from NASW was scheduled to address the Board, however requested to reschedule.

b. The Board reviewed and discussed the request of Teresa Rice to sit for the Bachelor level exam instead of the Graduate level exam. Jenny Story made a motion to allow Ms. Rice to sit for the Bachelor level exam. Michael Daley seconded the motion. Voting in favor of the motion: Michael Daley, Jenny Story, and James Ware. The motion failed due to a lack of majority.

#### Continuing Education Waiver:

1. The Board reviewed and discussed Brenda P. Allen's request for a CE waiver. Michael Daley made a motion to deny Ms. Allen's request. Mandy Andrews seconded the motion. Leisa Askew made an amended motion to delay a decision and to request additional CE information. Esophia Clayborn seconded the amended motion. Voting in favor of the amended motion: Leisa Askew and Esophia Clayborn. The amended motion failed for lack of a majority. Voting in favor of the original motion: Michael Daley, Mandy Andrews, and James Ware. The original motion failed for lack of a majority. After further discussion, Esophia Clayborn made a motion to deny Ms. Allen's request. Michael Daley seconded the motion. Voting in favor: Michael Daley, Leisa Askew, Esophia Clayborn, James Ware, and Mandy Andrews. Opposing the motion: none. Abstaining from the vote: Jenny Story.

2. The Board reviewed, discussed, and denied the request of Ansley H. Beverly for a CE waiver.

3. The Board reviewed and discussed the request of Melvin Jolly for a CE waiver. Michael Daley made a motion to grant Mr. Jolly a one time CE waiver of three hours. Mandy Andrews seconded the motion. Voting in favor of the motion: Michael Daley, James Ware, and Leisa Askew. Opposing the motion: Jenny Story. Abstaining from the vote: Mandy Andrews and Esophia Clayborn. The motion did not carry.

#### Supervision Review:

1. The Board reviewed the request of Lynne B. Clifton for approval of her LCSW supervision and reciprocity. The Board requested additional information.

##### Late Request:

a. The Board reviewed the request of April L. Stevens regarding her LCSW supervision. At 12:20 p.m. Mandy Andrews made a motion to enter executive session for fifteen (15) minutes to discuss the good name and character of an individual. Michael Daley seconded the motion. Voting in favor of the motion: Mandy Andrews, Leisa Askew, Esophia Clayborn, Michael Daley, Jenny Story, and James Ware. Opposing the motion: None. At 12:42 p.m. Michael Daley made a motion to rise from executive session.

Leisa Askew seconded the motion. Voting in favor of the motion: Mandy Andrews, Leisa Askew, Esophia Clayborn, Michael Daley, Jenny Story, and James Ware. Opposing the motion: None. Leisa Askew made a motion for Ms. Stevens to provide the Board with all documentation of her supervision. Mandy Andrews seconded the motion. Voting in favor of the motion: Mandy Andrews, Leisa Askew, Esophia Clayborn, Michael Daley, Jenny Story, and James Ware. Opposing the motion: None.

Renewal of expired/inactive licenses:

1. The Board reviewed, discussed, and denied the request of Mavis Braxton to reactivate the license.
2. The Board reviewed, discussed, and denied the request of Laura S. McDowell to reactivate the license.

Late Request:

- a. The Board reviewed, discussed, and denied the request of Wisnton M. Fagan to reactive the license. Michael Daley and Mandy Andrews recused themselves from the discussion.

Legal Reviews:

At 12:52 p.m. Mandy Andrews made a motion to enter executive session for twenty (20) minutes to discuss the good name and character of four (4) individuals. Michael Daley seconded the motion. Voting in favor of the motion: Mandy Andrews, Leisa Askew, Esophia Clayborn, Michael Daley, Jenny Story, and James Ware. Opposing the motion: None. At 1:05 p.m. Michael Daley made a motion to rise from executive session. Leisa Askew seconded the motion. Voting in favor of the motion: Mandy Andrews, Leisa Askew, Esophia Clayborn, Michael Daley, Jenny Story, and James Ware. Opposing the motion: None.

1. The Board reviewed the request of Heather L. Higdon to sit for the exam. Mandy Andrews made a motion to allow Ms. Higdon to sit for the exam. Esophia Clayborn seconded the motion. Voting in favor of the motion: Mandy Andrews, Leisa Askew, Esophia Clayborn, Michael Daley, Jenny Story, and James Ware. Opposing the motion: None.
2. The Board reviewed the request of Amanda Johnson to sit for the exam. Mandy Andrews made a motion Ms. Johnson be allowed to sit for the exam pending the Board's receipt of completed court action. Michael Daley seconded the motion. Voting in favor of the motion: Mandy Andrews, Leisa Askew, Esophia Clayborn, Michael Daley, Jenny Story, and James Ware. Opposing the motion: None.
3. The Board reviewed the request of Miles N. Hudson to sit for the exam. Esophia Clayborn made a motion Mr. Hudson be allowed to sit for the BSW exam after April 30, 2013. Michael Daley seconded the motion. Voting in favor of the motion: Mandy Andrews, Leisa Askew, Esophia Clayborn, Michael Daley, Jenny Story, and James Ware. Opposing the motion: None.

4. The Board reviewed the request of Mary B. Smith-West to sit for the exam. Michael Daley made a motion Ms. Smith-West be allowed to sit for the exam. Esophia Clayborn seconded the motion. Voting in favor of the motion: Mandy Andrews, Leisa Askew, Esophia Clayborn, Michael Daley, Jenny Story, and James Ware. Opposing the motion: None.

### **Initial PIP Applications**

- a. Nancy E. Boyette:
    - Approved: None
    - Denied: Social Casework and Clinical Social Work
  - b. Casey Fordyce:
    - Approved: Social Casework and Clinical Social Work
    - Denied: None
  - c. Cynthia J. Harris:
    - Approved: Social Casework, Clinical Social Work, and Social Work Administration
    - Denied: None
  - d. Frances Ann Herdzig:
    - Approved: Social Casework, Clinical Social Work, and Social Work Administration
    - Denied: None
  - e. Jennifer T. Johnson:
    - Approved: Social Casework, Clinical Social Work, and Social Work Administration
    - Denied: None
  - f. Ashley M. Madry:
    - Approved: Social Casework and Clinical Social Work
    - Denied: Social Work Administration
- Late PIP Request:
- 1. Larissa P. Dickinson:
    - Approved: Social Casework, Clinical Social Work, Community Organization
    - Denied: Social Work Research and Social Work Administration

### **PIP Reconsiderations and Additions:**

- a. Meredith A. Lewis:
  - Approved: None
  - Denied: Community Organization
- b. Gina B. Porter:
  - Approved: None
  - Denied: Community Organization

At 10:38 a.m., the Board took a fifteen (15) minute break. The meeting reconvened at 11:00 a.m.

Jenny Story made a motion to adjourn the meeting at 1:40 p.m. Mandy Andrews seconded the motion. The motion was approved unanimously.

The next Board meeting is scheduled for May 17, 2013 in the Board Conference Room

Board Chair

Board Secretary

James Ware

Jenny Story